

# Out of the Box SharePoint Solutions


Daniel Glenn  
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Building  
SharePoint  
Solutions  
with Out of  
the Box  
Features and  
No Code



## About me



- Collaboration Practice leader at InfoWorks Inc.
- @DanielGlenn 
- DanielGlenn.com
- User Group leader x2
- Nashville SharePoint & SQL Saturdays



# InfoWorks

[www.InfoWorks-TN.com](http://www.InfoWorks-TN.com)



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## Work Like a Network

Twitter: @DanielGlenn #SPHelp

### Yammer Networks

- SPYam (see me for an invite)
- Office 365 IT Pro
- All slide decks will be posted on [www.ITProConNY.com](http://www.ITProConNY.com)
- Grand Prize Raffle at 5:15PM
- After Conference Event with Free Food & Cash Bar

About you

Business User / IT Pro / Developer

SharePoint Version



# Agenda

What is 'no-code'  
Examples  
Personalization  
Navigation  
Automation  
Social interaction



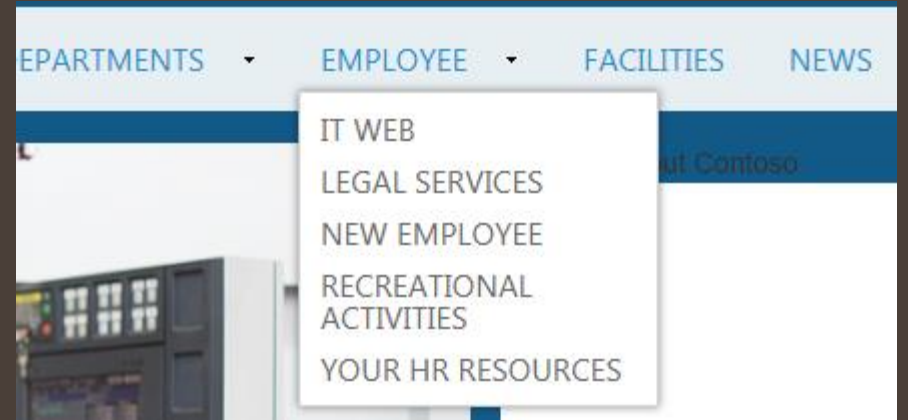
# No-code Solutions



Let's not use custom code until we have to use it.

Instead try using:

- Easy navigation



# No-code Solutions



Let's not use custom code until we have to use it.

Instead try using:

- Columns (fields)

- Single line of text
- Multiple lines of text
- Choice (menu to choose from)
- Number (1, 1.0, 100)
- Currency (\$, ¥, €)
- Date and Time
- Lookup (information already on this site)
- Yes/No (check box)
- Person or Group
- Hyperlink or Picture
- Calculated (calculation based on other columns)
- Task Outcome
- External Data
- Managed Metadata



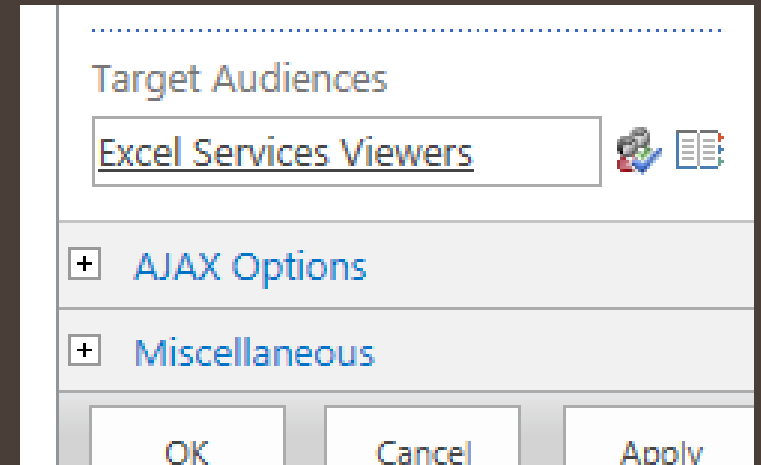
# No-code Solutions



Let's not use custom code until we have to use it.

Instead try using:

- Views & Audiences



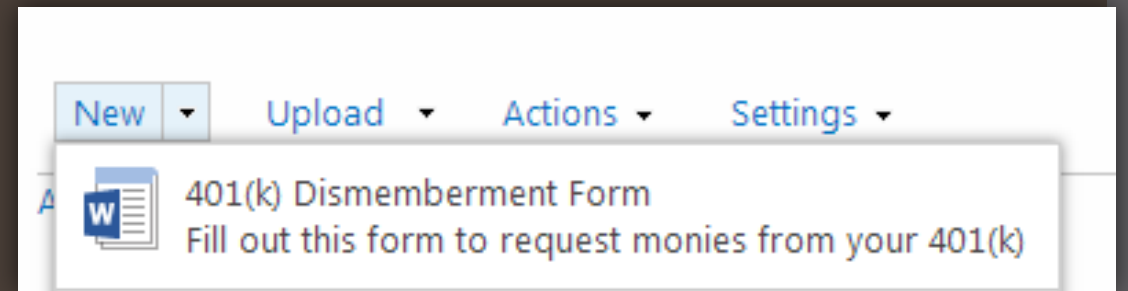
# No-code Solutions



Let's not use custom code until we have to use it.

Instead try using:

- Content Types



What is a no-code solution?

**I DO NOT  
THINK IT  
MEANS  
WHAT YOU  
THINK IT  
MEANS.**



What is a no-code solution?

Solves a business need

Uses available functionality

You can do yourself

Often is 'quick' and useful

\*No code (a.k.a. no '<')

Examples of  
no-code  
solutions

New-hire orientation PTO tracking

Feedback &  
suggestions

Training

HR portals

Tracking  
inventory

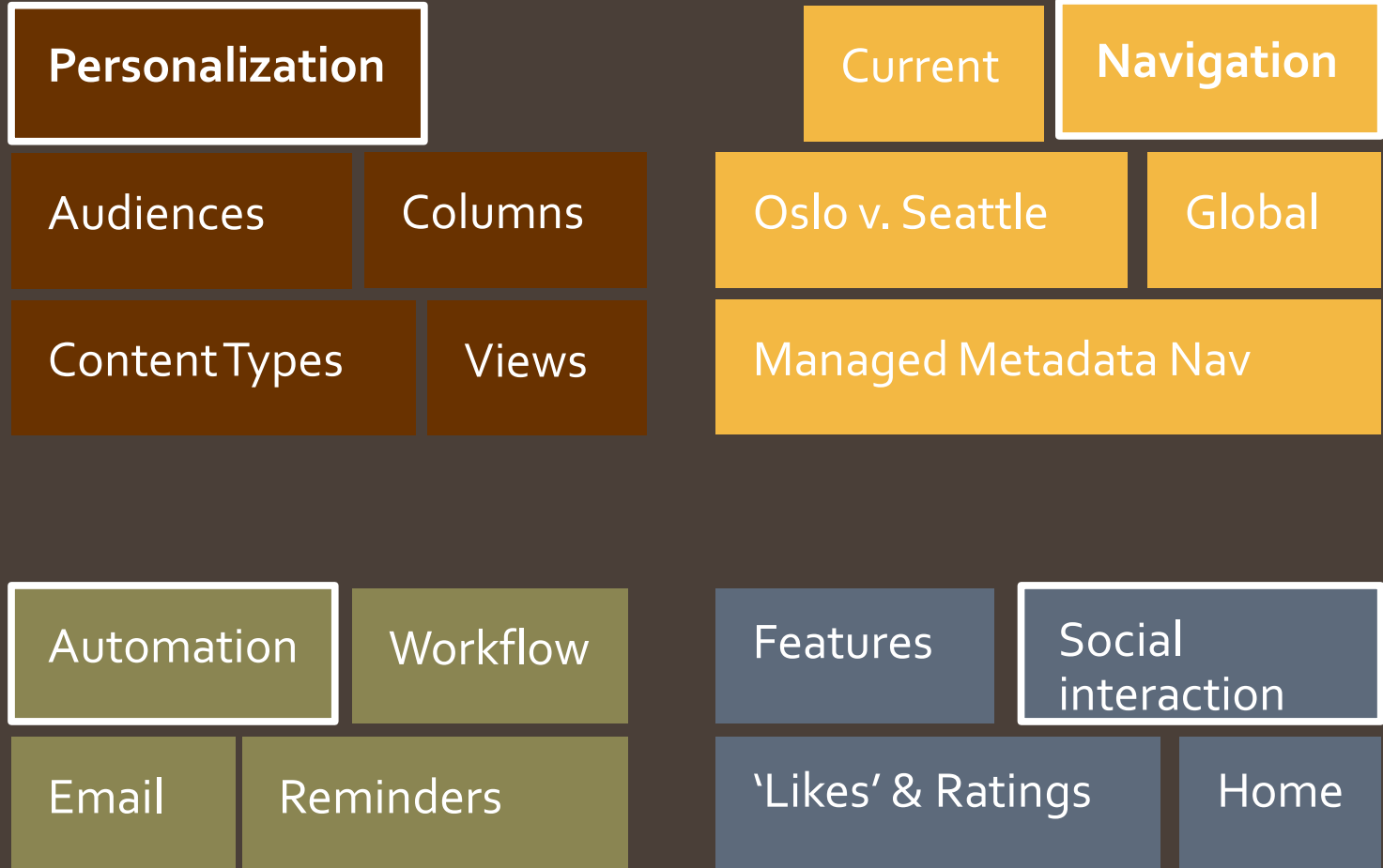
Dashboards

Helpdesk

Expenses

Others?

# Building blocks



# Personalization

Audiences

Columns

Views

Content Types

# Columns

- Know your columns
- Lookup
- Choice
- Calculated



# Views

[Almost] everything in SharePoint is a view

Using a view's options can give you great power without having to restructure your data.

Out of the box web parts

- Columns
- Sort
- Filter
- Tabular View
- Group By
- Totals
- Style
- Folders
- Item Limit
- Mobile

# Content Types

A group of reusable settings that describe the shared behaviors for a specific type of content. A content type can specify:

- The columns (metadata) that you want to assign to items of this type.
- The document template on which to base new items of this type (document content types only).
- The custom New, Edit, and Display forms to use with this content type.
- The custom New, Edit, and Display forms to use with this content type.
- The custom solutions or features that are associated with items of this content type.

Personalization

DEMO

# Navigation

Global

Current

Oslo v. Seattle

Managed Metadata Navigation

Content Navigation

# Navigation

How quickly can users find what they need? What they are looking for?

To help our users, we need clear and meaningful elements of navigation

- Service navigation
  - Sites
  - Yammer / Newsfeed
  - OneDrive
- Global navigation
  - Across the whole site experience
- Current navigation
  - Specific for the current site
- Content area navigation
  - Image carousel
  - Promoted links
  - Search results

Navigation

DEMO

# Automation

Workflow

Email

Reminders

# Automation

## Workflows

- Out of the box
- SharePoint Designer

## Email

- Alerts

## Reminders

- Keep users informed



# Social interaction

Home

Features

'Likes' & Ratings

## Social interaction

### Internet Explorer Home Page

- Group policy
- Doesn't have to be your intranet's home page

### Social features

- Yammer
- Enterprise keywords
- Community site

### Likes & Ratings

Delve!

Social  
interaction

DEMO

Furnishings

Office web apps

SharePoint Store

OneDrive for Business

Furnishings

DEMO

## What Have We Learned

Let's not use custom code until we have to.

We can create out of the box solutions:

- By using site Personalization
- Making use of smart Navigation
- Adding Automation
- Being Socially Interactive

Don't reinvent the wheel - make use of the out of the box functionality and the SharePoint App Store to create solutions that bring great value

# Thank you!

@Daniel Glenn 

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